

THE MANOR MONITOR

A Monthly Publication of The Vint Hill Manor Homeowners Association

March 2009

www.VintHillManor.org



Board of Directors' Monthly Meetings

The February meeting of the Board of Directors (BOD) of the Homeowners Association (HOA) was held on Tuesday, the 3rd, at 7PM, in the Conservancy Conference Room at 4263 Aiken Drive. The regular, monthly BOD meetings are open and all members are invited to attend.

At the beginning of each monthly meeting, there is an opportunity for members to make comments and/or present questions for the BOD's consideration, as well as advise concerns, or offer ideas. Minutes of the previous meeting, as well as current financial statements, are made available to all attendees. Significant items addressed at the meeting are covered in the Newsletter.

Architectural Review

Stan Manvell, ARC Chair, reports that, at the January ARC meeting, the committee reviewed and approved an application from one homeowner, encompassing one individual request. Stan went on to advise there remain 9 lots with a total of 13 un-submitted modifications. The majority of these modifications have to do with Landscaping (4) and Satellite Dishes (6). The ARC meetings are usually held on the last Tuesday of the month and, like BOD meetings, are open to the members of the community. The February ARC meeting is sched-

uled for the 24th at 7PM, at Stan's residence, 3587 Osborne Drive.

The March meeting is scheduled for the 31st.

The ARC is always more than ready and willing to meet with any homeowner to provide guidance and/or assistance with the necessary application(s) which are required for exterior modifications to our properties. In a spirit of cooperation, please help the ARC reach its goal of complete compliance!

**PLANNING SOME CHANGES?
GIVE STAN A CALL AT 341-2886**

Repeat of ARC Appeal for Members

Stan, as noted above, the ARC Chair, requested the following information, outlining the duties of the ARC, and an appeal for new members, be repeated in this month's newsletter:

There are five members on the committee who review and approve (or disapprove with explanation) all pending Design Review Applications at a monthly meeting held on the last Tuesday of each month. The chairman is responsible for receiving the applications, preparing an agenda for the meeting, presiding at the meeting, preparing the minutes of the meeting, preparing a monthly report to the Board of Directors, and updating the spreadsheet of committee actions. This really is not as much work as it would appear and only takes about 10 to 15 minutes per

application. The remaining four members must be acquainted with the community design standards requirements, attend the monthly meetings, and vote on the applications."

Several of the committee members have served faithfully since the committee was formed in March 2006, and have asked to be replaced, having served 3 years (regular term is 1 year). Stan is asking for two or three homeowners to volunteer to fill these vacancies. Please contact Stan if you are willing and available to help.

Stan can be contacted at 341-2886, or at – swmanvell@comcast.net

ARMI

The Austin Realty Management and Investment Company (ARMI), as part of its service under contract to the Vint Hill Manor HOA, is positioned to serve as a liaison between the community and the BOD and/or the ARC members. Fred Austin, owner of ARMI, advises that direct contact with his company results in all BOD and ARC members, as the case may dictate, being advised.

ARMI's address, where our monthly HOA assessments are sent, is: PO Box 3413, Warrenton, VA 20188. Phone: 540-347-1901, Fax: 540-347-1900

Website:

www.ARMIVA.com.



Annual Membership Meeting

Well, the Big News Item this month is the Annual Membership Meeting, which will be held at the Greenville Elementary School, 7389 Academic Avenue. Out of our community, make a Right onto Rogues Rd, and make a Left at the first/only traffic light, which is Academic Avenue and proceed down until you come to the elementary school on the right. As indicated on the flyer in the package provided by ARMI, the doors will open at 6:30PM for registration and the meeting will begin at 7:00PM.

If anyone planning to attend the meeting would prefer not to drive and would like a ride, as reported in the previous issue, Janet Melancon is the point of contact for arranging carpools.

So, if you are planning to attend the Annual Membership Meeting and would like a ride, OR if you are willing to provide transportation, please give Janet a call on 341-4177, or send her an e-mail at melanconmjf@comcast.net.

The main event at the annual meeting is to elect willing members from among our community to serve three year terms on our BOD. This year, there are three positions up for election, and thus far, we have three candidates as evidenced on the ballot contained in the package mailed by ARMI. As stated in the aforementioned flyer, nominations may be sent to the ARMI office, or may be made from the floor at the meeting. As a common courtesy, it would be appropriate to check with someone to get his/her approval before submitting his/her name in nomination. A homeowner, interested in serving, also may submit his/her own name. The full agenda is posted on this page. Also, there will be a short meeting of the new BOD

Vint Hill Manor Homeowners' Association 4th Annual Membership Meeting Agenda March 3, 2009

1. Call to Order
2. Acceptance of VHMHOA 3rd Annual Meeting Minutes
3. Financial/Treasurer's Report
4. Election of BOD Members
 - a. Explanation of Process
 - b. Presentation of Candidates and Nominations from the Floor
 - c. Candidate Speeches
5. Trash Recycling Options
6. Members Vote

WHILE VOTES ARE BEING TALLIED:

7. The Year in Review
8. Committee Reports
 - a. Architectural Review & Covenants
 - b. Chartering Documents Report
 - c. Common Grounds
 - d. Communications
 - e. Program
9. Member Comment Period
10. Announcement of Voting Results
11. Adjournment

immediately following the Annual Meeting, at which time the HOA Officer positions will be determined, by the BOD, for the ensuing year.

If you have not done so yet, please fill out and return the proxy that was enclosed in the aforementioned package. This is necessary even if you plan to attend the meeting, to ensure a quorum which is a requirement to conduct business at the meeting. The proxy may be used for purposes of attendance only, or you may designate someone to cast votes for you if you know in advance that you will be unable to attend. Homeowners also may vote using the enclosed mail-

in ballot. If you have any questions about any aspect of the use of the proxy or the ballot, please contact ARMI at 347-1901.

In Their Own Words

In the previous issue of the newsletter, prospective candidates for the open positions on the BOD were asked to submit their names and brief bios by February 9, 2009, to ensure having their names appear on the ballot that was included in the package mailed out by ARMI. At the February BOD meeting, the determination was made that the names would appear in alphabetical sequence by surname. On the next page, in the

same order, are the bios submitted by the three candidates reflected on the ballot.

Daily, Thomas R. (Tom Daily) 3596 Sutherland Ct. – 341-7606

Personal: Born and raised in Philadelphia, Pa. Graduated from La Salle University, Class of '62. My wife, Anne, is an Immaculata grad, Class of '65. We married in '66, have 6 children and, thus far, 9 grandchildren, with another due in June, 2009.

Employment: Began career with the Federal Government in Philly in '66. Short stint with the Veterans Administration, then went with Defense Industrial Supply Center. Moved to the Washington, DC area in '69, via an appointment to the Army Material Command. After a short period, switched over to the Federal Supply Service of the General Services Administration and spent the next 35 years there in a variety of positions, including a five year tour of duty ('83 to '88) in Europe as a Customer Service Director. Retired in 2005.

Experience:

Miscellaneous Experiences: Served on the BOD of the Urbana Swim Club in Manassas (early 70's). Served as President of the Manassas Area Soccer Association for three years (early 80's).

Vint Hill Manor Experience: Moved into the development in Jan 2005. Elected to the first BOD and served as the first HOA President/BOD Chair. With Bob McConahy, have worked on the newsletter, The Manor Monitor, since its inception. Got back on the BOD in '08 when some vacancies occurred. Currently serving as HOA Vice President and Secretary.

Manvell, Stanley W. (Stan Manvell) 3587 Osborne Dr. – 341-2886

I understand that three of the Director positions will be up for election this year and I would appreciate being considered a candidate to fill one of the vacancies.

Several years ago I served in several positions on the board of the Briarwood Homes Association (Fairfax, VA) including President, Vice President, and several years as chairman of their Architectural Control Committee.

My professional experience (now retired) was as special projects Project Manager for a major construction corporation doing business in VA, MD, DC, PA, and WV. I worked there for 37 years and was in charge of such projects as the Giant Panda Exhibit at the National Zoo; the historic restoration of the Old Stone House (the home of Saint Elizabeth Seton) in Emmetsburg, MD; construction of a state-of-the-art equestrian facility near Middleburg, VA; and conversion of a historically designated warehouse in Georgetown to a PEPCO distribution station; among many other unique and historically important projects. I was honored as the Project Manager of the Year by the Metropolitan Subcontractor's Association for my work on the Georgetown project. I also held the title of Vice President, Safety for most of those 37 years and was instrumental in developing and delivering one of the most successful construction safety training programs in the construction industry.

My wife, Jackie, and I moved to Vint Hill from Cascades in Loudoun County in April 2006. For the last year I have served as chairman of your Architectural Control Committee, and have been active on several ad-hoc community committees. If elected to the Board of Directors I will, to the best of my ability, work to maintain the delightful character of our community at a minimum cost to our residents.



Ortiz, Edward J. (Ed Ortiz) 3583 Osborne Dr. 347-5927

This correspondence serves to announce my interest and intention to run for election to the Vint Hill Manor Board of Directors in March 2009. My wife (Hilda) and I have lived in the community since 2006. If elected, I look forward to working closely with other BOD members to carefully review, address and vote upon the various issues and challenges that may face or impact our community. I hope to draw upon my 33 years of dedicated federal service to benefit our community. I have taken the liberty to provide a brief snapshot of my personal and professional background.

(cont'd on next page)

(Ed Ortiz continued)

Date/Place of Birth: 10 February 1950, East Chicago, Indiana

Education: B.S. (Criminal Justice) The University of Texas at El Paso (UTEP)

Marital Status: Married

Spouse: Hilda Ortiz

Children: Son and Daughter

Interests: Sports, Reading, Outdoor Work, Physical Fitness (Cycling, Basketball, Swimming)

Overseas Travel/Postings: Africa, East Asia, Europe, Middle East, Latin America

Employment History Spectal LLC (October 2008 – Present): Senior Consultant for classified Department of Defense contracts. Provide analysis and operational guidance in support of various special project activities.

EDL Support Services, Inc. (2005 – Present): President/CEO providing sub-contract administrative, security and special operations support services to various USG elements.

Central Intelligence Agency (1978 – 2004): Retired as a Senior Special Operations Program Manager. Held a variety of positions of increased responsibility during a successful 28-year career span. Executive Manager, Team Lead and Senior Program Manager for several joint U.S. Intelligence Community, U.S. Law Enforcement, and Department of Defense special

AARP Driver Safety Program

Arrangements are in place for the subject program to be held March 16 and 17, from 1PM to 5PM each day, at the Conservancy Offices, 4263 Aiken Drive. Currently, there are 15 registrants; but, there is room for more.

Another session, slated for late Summer/early Fall is being considered. Thus far, six of our residents, unable to make this upcoming session, have expressed interest.

If you have any questions, comments, etc., contact Mark Melancon at 341-4177 or at melanconmjff@comcast.net.

Spring Irrigation

Efforts are underway to select a company to do the Spring turn-on of our irrigation systems, for those who may be interested. More information will be made available to the community, as well as an opportunity to sign up. Experience has shown that when companies are offered an opportunity to perform a service for a number of homes in the area at one time, the prices are better than when individuals contact the companies on their own.

Again, the information will be made available in a timely manner; but, in the interim, if you have any question, comments, etc., contact Mark Melancon at 341-4177 or at melanconmjff@comcast.net

VINT HILL MANOR
HOMEOWNERS ASSOCIATION
P.O. Box 3413 WARRENTON, VA 20188
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VP and Secy	Tom Daily540-341-7606
Treas	Frank Fuerst540-341-1473

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Frank Fuerst540-341-1473
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Mark Melancon540-341-4177

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Chartering Documents	
Frank Fuerst540-341-1473
Communications	
Tom Daily540-341-7606
Grounds	
Don Simmons540-341-4117
Programs	
Mark Melancon540-341-1473

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